



A.Y. 2024/25

# guide **exchange** undergraduate

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*A quick guide to Exchange programs for undergraduate students.*

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*All information in this PDF is taken from the Bocconi website and its guides; it has been reworked and summarized in a single file without any intention of replacing official documents.*





The Exchange program provides the opportunity to spend a study period abroad, lasting one semester, at a partner university, during the **THIRD YEAR** of your undergraduate degree course.

It will be possible to convert up to a **MAXIMUM of 5 EXAMS** (regardless of the number of Bocconi credits).

It is NOT possible to convert, if taken abroad:

- courses already taken in Bocconi and recorded in the student's academic career;
- computer science exams;
- specific compulsory courses of other degree courses;
- prohibited courses



Students participating in the exchange program are **EXEMPT** from paying fees at the **PARTNER UNIVERSITY**.

However, the **STUDENT** is responsible for his/her own **travel, food and accommodation** expenses and any other additional expenses related to the experience to be carried out.

In particular, **ACCOMMODATION IS EXPLICITLY EXCLUDED** from the agreements between Bocconi University and partner schools, but **may be made available** by them.

**taxes.**



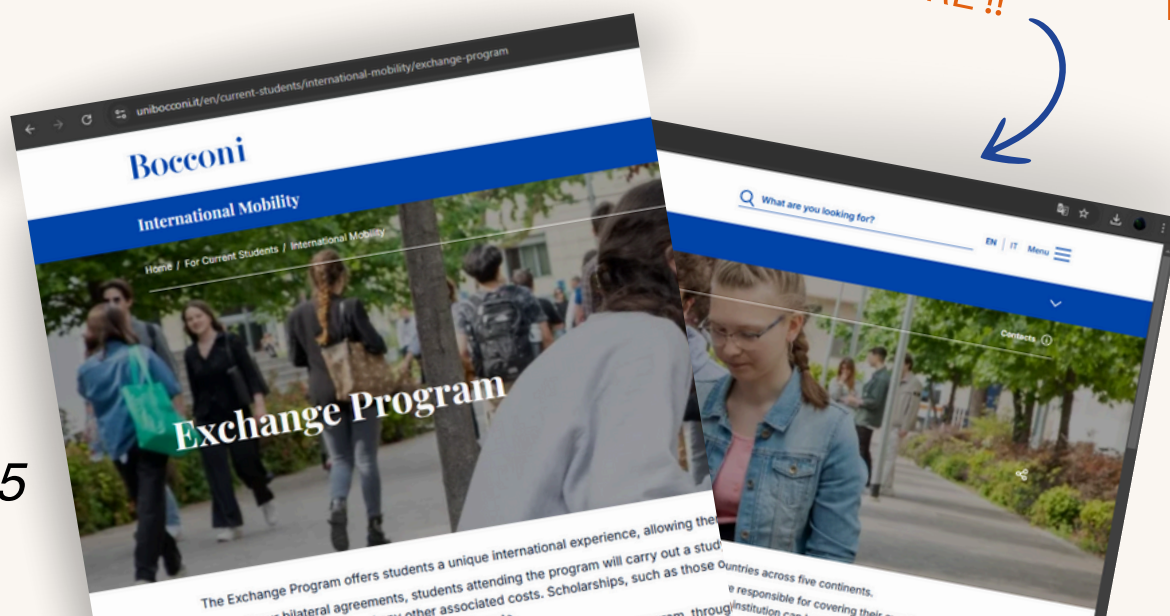
# Scholarships.

## INTERNATIONAL MOBILITY GRANT

A **participation contribution**, of a different amount, assigned to all students participating in international mobility programs that will be taken into consideration without the need to apply. The funds are taken from a mix of resources between Erasmus+ funds, ministerial funds and Bocconi University's own funds. Obviously, **the disbursement of the contribution is not automatic** but is subsequent to the Office's assessments that take into account: any conditions of economic disadvantage verified by the University on the basis of the economic-patrimonial condition of the students, destination and actual duration of the mobility experience.

The granting of scholarships will be subject to the requirements set by the various national or international institutions.

For more information, visit  
the Bocconi website  
**!! CLICK HERE !!**





# CREDITS & GPA

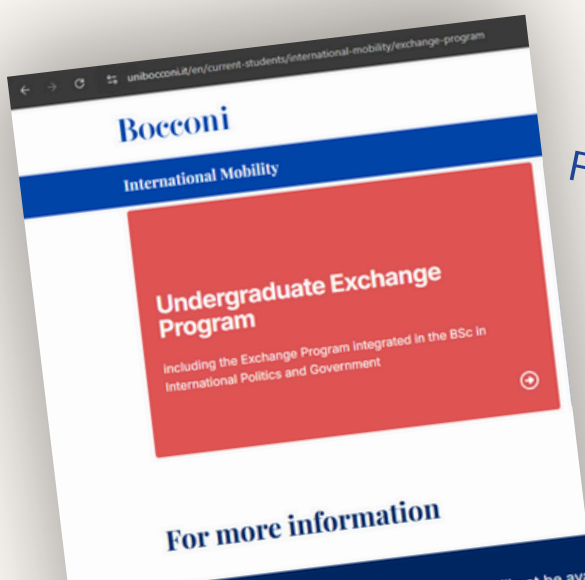
## Undergraduate Requirements

### Students

- enrolled in the **2nd year** of undergraduate courses
- with **60% of 1st year credits** recorded in career
- minimum weighted average of **22/30**

### Additional academic requirements for university

Some universities have additional academic requirements (e.g. minimum average). For more details, please refer to the brochure relating to your system and the academic year of selection (*Destinations & other tools* section).



For more information  
information  
**!! CLICK HERE !!**



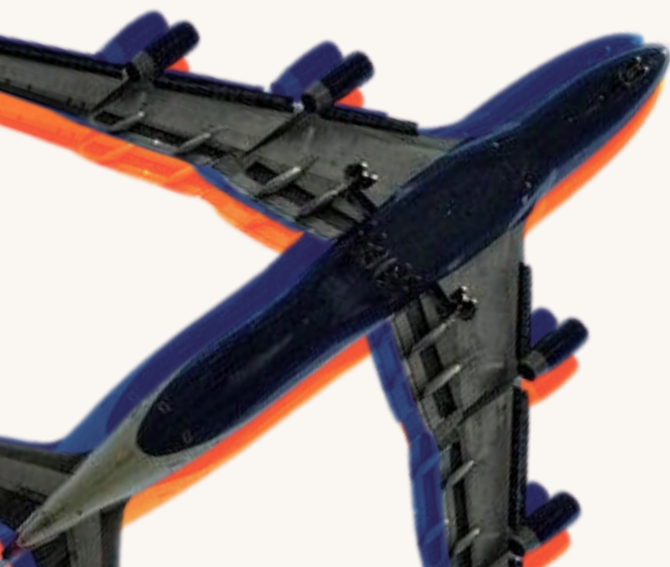


# LANGUAGE REQUIREMENTS

In the APPLICATION phase, one of the following applies:

- **B2 for English** (by passing the language exam at Bocconi or by converting a certificate) and **B1 for all other languages**, if required by the host university
- Be enrolled in a degree course in English
- Have an international certification (1st or 2nd language)
- Have a secondary school diploma in the required language

The minimum language **requirement must be met by the deadline for submitting the application** to the Exchange Program (March 4), or, for languages other than English, according to the modalities indicated on the website, that is (with the exception of Portuguese), the language must be **present in the student's study plan** and the **second language exam** must be passed by the dates of the exam sessions scheduled in the **summer session** of the selection year, regardless of the semester that will be spent abroad.





⚠ ATTENTION - CITIZENSHIP ⚠

International students or students with dual citizenship  
CANNOT participate in the exchange abroad in the  
country in which they hold citizenship

# SPECIAL REQUIREMENTS

There may be **additional academic requirements** requested by the specific host university (e.g. minimum average, language certification, specific IELTS scores...)

Additional language requirements are listed in the destination brochure under “**Additional language requirements**”

Finally, the **certifications** DO NOT need to be delivered to the language center, but must be uploaded **DIRECTLY TO THE PORTAL** at the time of application.





# application & selection.



## When?

APPLICATION OPENING: **February 26th** APPLICATION DEADLINE and DOCUMENT UPLOADING: **March 4th (at 3pm)**

## Come?

1. Online application via **Punto Blu**
2. Upload certifications in the “**Attachments**” section (SURNAME\_NAME\_SERIAL NUMBER\_CERTIFICATION)
3. Print the **registration receipt**

During the application phase, up to a **maximum of 10 destinations** can be entered (min. 1 – max. 10) in order of preference (where destination 1 is the preferred one)

ATTENTION: It is NOT possible to choose the exchange semester, which will be chosen in case of selection and acceptance



# DESTINATIONS

Brochure EXCHANGE PROGRAM 2024/25 Undergraduate school



Universities where you have the possibility to find many courses of your degree course (even if the application can be submitted by students of any course) show the wording **“RECOMMENDED FOR”**

Universities where you can only apply if you are enrolled in the specified degree course show the wording **“RESERVED FOR”**

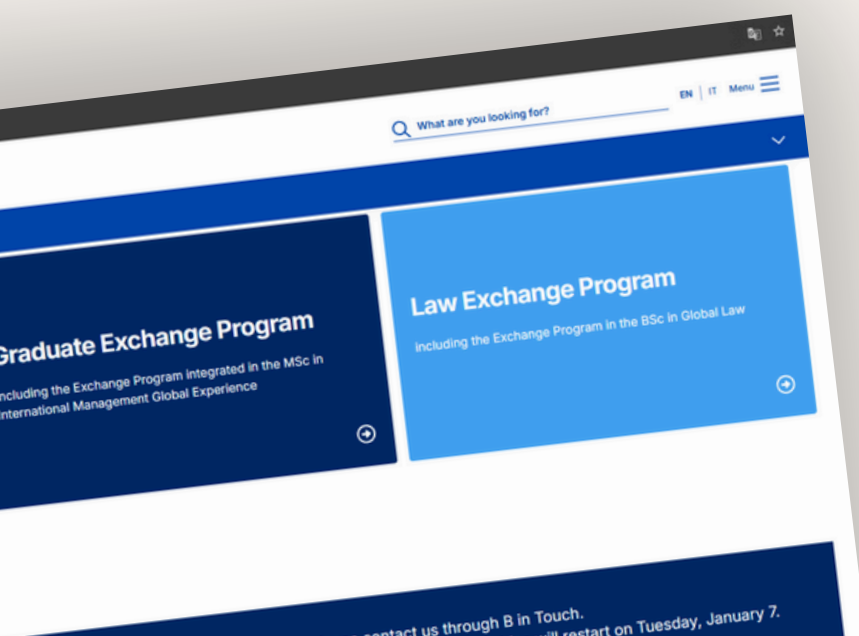


# SCORE CALCULATION

The selection is based on merit, for the three-year degree courses the weighted average (MP) of the exams taken **within the official deadline of the winter exam session** is considered + (0.1 for each credit above the minimum required, 0.098 for CLEACC; 0.102 for BAI, BESS and BEMACS)

$$MP + [ 0.1 \times (NC - \text{MIN NC required}) ]$$

To calculate your score in relation to the universities that interest you and comparing it with the averages of previous years, you can consult our calculator: [CLICK HERE](#)



For more information  
information  
**!! CLICK HERE !!**





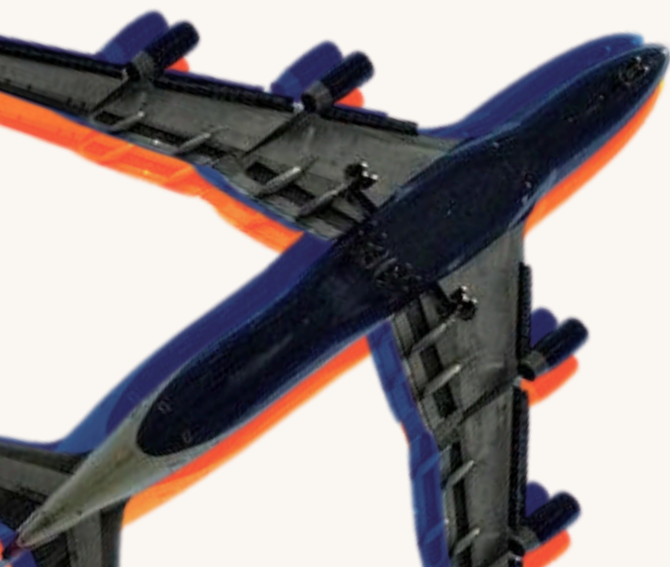
# COMMUNICATION

About a month after submitting the application, you will receive a confirmation email to your **@studbocconi** address. You will then be able to check the assignment on PuntoBlu.

## ACCEPTANCE

After the publication of the rankings, the student will have to confirm the starting semester (if there is a possibility of choice). It will be his/her responsibility:

1. Complete the application for the foreign university
2. Obtaining documents for expatriation
3. Provide any documents in time to benefit from the Erasmus scholarship





## Waiting list

Students who are not selected will be included in the waiting lists for the destinations for which they have applied.

In the event of cancellations, the Study Abroad Office will proceed by contacting the students on the waiting list via email at their institutional address, in order of placement in the ranking.

Any student **who is admitted and withdraws will be excluded from the program and will not be able to remain on the waiting list** for other destinations for which he/she had applied.

## Withdrawal

Upon publication of the rankings, the selected student who decides to withdraw must communicate his/her decision by refusing the assigned destination **via Punto Blu**, according to the procedures and timeframes indicated on the website or in the selection email received at the institutional address.

Any student who decides to withdraw may **NOT**:

- be assigned to one of the other destinations chosen during the application phase or with places remaining available;
- apply for other selections of the Exchange program, within the current academic career;
- **go abroad as a Free-Mover student**, as part of their ongoing academic career.



## Exchange report

The reports are destination-specific surveys filled out **by students**. They focus on courses taken, accommodations, average cost of living, etc.

They are very useful for getting testimonials from students and understanding if the foreign university you are applying for can actually give you what you are looking for.

**To view the reports: [CLICK HERE](#)**

- > “Click to access” (top right from PC, bottom from SMARTPHONE)
- > Enter your yoU@B diary access credentials
- > “Undergraduate students” (Exchange Area)
- > “Exchange students 2007-2008” (Students’ Report)
- > Choose the year to view and then the destination

how to choose?



## At the host university

Many universities have strict DEADLINES: it is essential to check your mailbox every day, through which you can be contacted by the Study Abroad office. In addition, it is necessary to deliver to this office any **documents** requested (original + copy).

## Passport and Visa

After the selection process you will be asked to provide a **copy of your valid passport** for the issuance of the necessary documents and to obtain the visa, according to the timeframes.

## Erasmus

Students selected for European Universities, which are part of the **Erasmus+ programme**, will be able to benefit from a scholarship (see the “scholarships” section).



## Insurance

You will need to have insurance that is valid for the entire period of study abroad. Some universities have a specific insurance plan.

## Accommodation

Accommodation is **your own responsibility**, as is travel, and can be of various types. It is advisable to inquire at your host university and read the reports of Exchange students who have already been to that destination.

## Safety

Before leaving, Bocconi encourages you to register on the [Viaggiare Sicuri - MAE](#), [Dove siamo nel mondo - MAE](#) and [International SOS](#)



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